

1. Log-in to secure.tads.com to access account.
2. Click on Billing Tab.
3. Above list of Billing Accounts, parent can click "**Household Paid Tuition Tax Report**"

Home Admissions Enrollment Financial Aid Agreements **Billing** Required Documents

Online access to your accounts allows you to view detailed billing information, make payments and...
 To access your account, simply click on your account number, listed below. If you don't see your acco

[Household Paid Tuition Tax Report](#)

Accounts - TADS Tuition & Fees

Number	School	School Year
1003939	TADS Academy	Fall 2015 - Spring 2016

4. Additionally, parents can find this report by clicking on individual billing account number and navigating to "Reports" sub tab of Billing Account

Invoices Payments Settings **Reports**

Reports

- [Household Paid Tuition Tax Report](#)
- [Billing Summary Report](#)

5. Once Parent clicks on report, they will be asked to enter the tax year
6. A PDF report will download for the parent to save and print out for their records.

NOTE: this report will include payments made in a TAX year. This means payments made over two separate SCHOOL years will be included if made in the same tax year.

I.E. A 2016 Paid Tuition tax report could include payments made in 2016 from the 15-16 school year and the 16-17 school year.