



NATIVITY^{of}MARY SCHOOL

Nativity of Mary School Advisory Council

Minutes from February 23, 2017

PRESENT Father Zehren, Mindy Reeder, John Polvony, Lydia Sokotu, Dan Riley, Kathy Daggett, Brian Comeau, Becky Egan, Laura DePoint, Holly Long, Susie Valentine, Jeff Giles, Jody Lazo.

ADMINISTRATIVE

- Opening Prayer
- December 2016 Minutes Approved with no correction

PRINCIPAL'S REPORT

Budget Review: please see January Budget handout.

Tours/Visits/Phone Calls: Mindy provided a graph that shows contacts with potential Nativity families.

Middle School Open House:

- **Transfers into Nativity:** Identified this as an important talking point for the 5th grade students/parents. Suzie offered to speak to this during the open house.

TEACHER'S REPORT

- Pennies for Patients
 - o Raised \$3800 so far.
- Kathy shared her experience with the Nextdoor app which is a neighborhood social network.
 - o There is good Nativity feedback in her area.
 - o Should we encourage parents to promote Nativity using this app?

2016-2017 Strategic Priority

- Lunch Program
 - o Dan did a financial analysis of the current program and found that our total cost is around \$75,000/year.
 - o Current usage is estimated at:
 - K-5 - 65%
 - 6-8 - 50%
 - o Dan has committed to sending RFPs out to 5 vendors.
 - Create and review RFP
 - 10 days for vendors to respond
 - invite vendors to make their pitch
 - decision should come quickly after all pitches are heard
 - o Dan suggested that we try to change the atmosphere of lunch time to make it a more communal experience. This could be a topic of discussion regardless of the outcome of the new lunch vendor.
 - o Freezer in the lunchroom is broken. The initial thinking was that the district will not fix it until we commit to our lunch program for next year. John Polvony believes that they need to fix it regardless. More communication is needed.

- Dan investigated the possibility of moving away from the disposable lunch trays. He found that a dishwasher would cost @12,000 and over time would be largely offset by the savings when we move away from disposables.
 - We would need to either hire someone to run it or rely on volunteers.
- A lunch survey will be going out to Nativity families the week of 2/27
- PTO
 - There are two events scheduled for March:
 - Speaker from the Jacob Wetterling Resource Center to discuss internet and cell safety
 - General meeting at the end of March
 - It was suggested that PTO events such as the internet safety talk should have flyers branded with PTO.
- Safety
 - Dan has offered to contact our current security vendor for a quote on a label machine. Nativity was awarded a \$5000 grant which could offset the cost.
- Expansion
 - An RFP was submitted for a capital campaign.
 - We would then need a feasibility analysis which would also include the cafeteria and debt.
 - Hoping to get approval and have a vendor by the end of March and start the actual campaign by October.
 - Continuing to work on getting “Parent Aware” certification which would make Nativity eligible for state funding for kindergarten.
 - Plans exist for the construction bids. John will share these at the next meeting.

Online Payment Options

- Dan, Brian and James Kelzer are meeting with TADS to discuss their billing software after this meeting.

Buyout Numbers

- It is difficult to get the number of families that buy out of Read-A-Thon.
- Mindy submitted a fundraiser strategy going forward:
 - Read-A-Thon will be led by parents of grades K-2 children.
 - Spirit of Spring will be led by parents of grades 3-5 children.
 - Garage Sale will be led by parents of grades 6-8 children.
 - **This was voted on and approved by SAC.

Spirit of Spring

- Looking for someone to take the lead on this effort.
- Discussed if we should use the Knights of Columbus or keep it in school. **The SAC voted to Keep it at Nativity.

Recruit new SAC members

- There will be a request form sent out in March.
- The SAC needs to get a list of who is nearing the end of their term.

School Calendar

- Mindy submitted a proposed calendar for 2017/2018 school year. The only concern was back to back parent

drive days on Nov 30 and Dec 1. **The SAC voted to keep the calendar as proposed.

Meeting Adjourned

Next SAC meeting will be on Thursday, March 16, 2017 at 7:00 am