



# Nativity SAC Meeting Minutes

Date: 9/27/2018

## Attendees

X	Fr. Gjengdahl	X	Ellen Tronnes	X	Brian Comeau
X	Mindy Reeder			X	Lydia High
X	John Povony	X	Laura DePoint - Chair	X	Meredith Hoffman
E	Dan Riley	X	Sarah Gonnella – Co-Chair	X	Jody Lazo
X	Kathy Daggett	X	Becky Egan - Secretary	x	Eric Shook

X = Attended; E = Excused/Out

## Minutes

1. Prayer
2. August Minutes – Approved
3. Principal Report / Teacher Report
  - Principal Report – reviewed
  - Teacher Report
    - Notre Dame site visit was positive
    - Feedback from Back To School night
      1. Communicate clearly about supplies
      2. Pre-K: Earlier start? Flyer?
4. Class size – Policy preparation. SAC committee input from other schools
  - a. Establish target #'s for class sizes.
  - b. Parameters for adding Para.
5. St. Ed's Preschool Update
  - a. Plans moving forward
    - i. Archdiocese approved 5 yr. lease with 5 yr. renewal
    - ii. Job description for Director plan in place
  - b. Determine open house
    - i. Is January too late?
    - ii. Consider fall
6. Pre-School Meeting/Info
  - a. Marketing meeting; plan to promote Pre-K
  - b. Pricing strategy (Meredith)
7. Review Back to School Night
  - a. A bit confusing.
  - b. Better communication on paperwork process
  - c. Consider making announcements
  - d. In general it was a positive change, a good 1<sup>st</sup> year
8. School budget update
  - a. TADS review of fees
    - i. Possibly adding extracurricular fees
  - b. Debt collection plan in place
9. Update on breakfast program

Next SAC meeting on **Thursday, October 25**